

Moors Swim Squad



Moors League of Swimming Clubs Rules and Regulations

Updated following 2022 AGM for 2023 Season

1. Governance

- a. The Moors League of Swimming Clubs (ML) governing body will be formed from its constituent swimming clubs
- b. The governing body will consist of the following positions held and voted for at each AGM of the ML;
 - i. Chairperson
 - ii. Secretary
 - iii. Treasurer
 - iv. Membership Secretary
 - v. Competitions Secretary
- c. As part of the positions held within the ML each club will provide representatives to the governing body consisting of the following roles;
 - i. The Chairperson
 - ii. The Head Coach
 - iii. Moors League Representative (Optional to participating clubs)
- d. Each club will have one vote towards any decisions or rule changes that may occur. If there is a tie in the vote the chairperson of the league may make a final casting vote of his/her choosing
- e. There will be a formal meeting known as the Annual General Meeting (AGM) at the end of each financial year (November).
- f. The AGM will be called by the Chairperson a minimum of 4 weeks before a meeting is due to be held.
- g. Items for the agenda are to be emailed to the Chairperson a minimum of 2 weeks prior to the meeting so a formalized meeting agenda can be constructed.

2. Club Membership

- a. Each club will sign their membership of the league at the end of the AGM for the following year.
- b. The chairperson of each club must sign the ML membership paperwork.
- c. Each club on signing the paperwork commits to a full years membership and any costs agreed at the AGM for the membership
- d. In 2022 it was agreed that there would remain no levy for constituent clubs of the league
- e. If a club decides to leave the league full years fees remain due. Notice of a club leaving the league must be sent to the Chairperson a minimum of 2 weeks prior to the AGM

3. Individual Membership

- a. It is the constituting swimming clubs responsibility to ensure that **Swim England (ASA)** membership is obtained and maintained for all its swimmers, officials and coaches.
- b. Swimmers who are CAT2 registered for their host swimming club and plan to swim at licensed swimming meets must also hold a dual membership with the ML
- c. Swimmers are only eligible to swim in the Moors League series if their ranked club is the Moors Swim Squad or one of its affiliated clubs. This is demonstrated as swimming for the Moors Swim Squad or affiliated club at Open, County, Regional and National Meets. Swimmers who would participate for Open, County, Regional and National Meets under a different club would not be eligible to swim in the league series.
- d. Any fees that the ML receives from the ASA as part of administrative error will be passed onto the swimmers member.
- e. The membership secretary for the ML will receive and distribute the Moors League insurance certificate with the constituting clubs and also display on the website.
- f. Each of the constituting clubs must also ensure that a copy of their membership numbers and insurance certificate is sent through to the Chairperson

4. Competitions

- a. Moors League Proceedings
 - i. Ages: Shall be considered as the competitor's age on the 31st December of the year of competition.

- ii. The ages will be 9/10yrs, 11/12yrs, 13/14yrs, 15/16yrs, and Open (17yrs and over).
 - iii. The minimum age for league events shall be 9yrs by 31st December of the year of competition.
 - iv. All events will be swum under ASA law.
 - v. The League competition shall take the form of a number of Galas. Each one shall be hosted and organized by a different one of the League Clubs.
 - vi. A final event shall also be held in which all Clubs can compete.
 - vii. The governing body at the AGM shall decide the dates of the Galas and the clubs that will compete in them, in November.
 - viii. The winner of each Gala shall be decided by totaling the gala points awarded for each Clubs placing in each event of the Gala.
 - ix. League points [or final points in the case of the final Gala] will be awarded to each clubs depending on their placing and shall be used to determine the overall winner of the Gala series.
 - x. Gala Points awarded for placing's in each of the races: shall be awarded

4 points	1st place
3 points	2nd place
2 points	3rd place
1 point	4th place
 - xi. League points awarded to clubs after the Gala is concluded:

4 points	1st place
3 points	2nd place
2 points	3rd place
1 points	4th place
 - xii. Final Gala Points awarded for placing's in each of the races: shall be awarded

6 points	1st place
5 points	2nd place
4 points	3rd place
3 points	4th place
2 points	5th place
1 point	6th place
 - xiii. Final points to be awarded to clubs after the Moors Final gala:

6 points	1st place
5 points	2nd place
4 points	3rd place
3 points	4th place
2 points	5th place
1 point	6th place
 - xiv. Swimmers can swim up age groups providing their team manager and coaching team feel appropriate.
 - xv. Cannon eligibility must be each age group. If an open age group swimmer [ie a swimmer 17 or over] is not available, then a swimmer from the 15/16 age group may swim up. This is the only age group that may swim up during the cannon relay. A swimmer may only swim up in the cannon if no eligible open swimmer has swum during the gala already.
 - xvi. A 10 min break will be held just prior to the cannon at each league gala, to enable the points to be provisionally totaled and the scores announced. Any alterations to team sheets may be made at this point.
 - xvii. Gala review: After each league gala, representatives from each participating club shall meet for a review of the event.
 - xviii. No competitor shall swim for more than one club in this league in any year unless agreed by the releasing club.
 - xix. All swimmers must have been a fully paid up member of the club either from January 1st, or for a minimum of 4 weeks prior to any league competition. This should be demonstrated on the Swim England OMS system, however paper based evidence should be supplied in 4 week in advance of a gala if this is not possible to evidence due to administration time.
 - xx. If the final of the league produces an extremely close finish or tie, the results will not be announced until fully checked. In the event of a tie the gala points will be used to determine positions.
 - xxi. Swimmers can join the series galas throughout the season, including final, if all other conditions have been met to allow competing clubs to swim a full team.
- b. Moors League Time Trials Gala Proceedings
- i. Swimmers must be deemed competent by their team manager with the ability to achieve or come close to the bronze ability time listed for a stroke/distance
 - ii. These galas will operate age on day of competition
 - iii. The cost of each event will be £3.00 per swim

- iv. Licensed to Level 4 where possible
 - v. Swimmers will be rejected fastest first if the meet was to become oversubscribed
- c. Moors League Championships Gala Proceedings
- i. **Members of the club at the time of the Moors League Series final are eligible to take part in the Moors League Championships event**
 - ii. The only exception to this is that all 8 year olds are eligible to swim provided that the swimmers has been a member of their club for at least 28 days.
 - iii. Swimmers who turn 9 between the day of the final and the day of the individual's gala will be eligible for the competition.
 - iv. **The cost of each event will be £5 per swim**
 - v. These galas will operate age on day of competition
 - vi. Licensed to Level 4 where possible
 - vii. This competition will operate age as of 31st December of the year of competition.
 - viii. The winner of the skins event shall receive £30.
- d. Additional Moors League Gala Notes
- i. Host Club
 - 1. To provide an announcer
 - 2. To provide support for the gala recorders
 - 3. Responsible for checking that the pool is booked prior to the gala
 - 4. Referee and starter to be organized
 - 5. A 'gift' should also be provided by the host club for visiting officials from other clubs.
 - ii. Competing Clubs
 - 1. Each competing club must provide officials and support at each gala, this is to include
 - a. Two timekeepers
 - b. A Judge
 - iii. Gala Entries
 - 1. Each club shall submit a team entry sheet to the recorders prior to the start of the each gala.
 - 2. This can be amended if necessary at any point throughout the gala.
 - 3. This paper copy will be collected by the recorders after the gala debrief thus allowing time for any alterations to be made by each team manager.
 - 4. Each club is responsible for submitting an electronic copy to the recorders no more than 3 days before the gala.
 - 5. The team sheet must contain full names and not just initials or first names only.
 - iv. Records
 - 1. Moors League records can be set at only the following meets
 - a. Moors League Series Gala
 - b. Moors League Series Finals
 - 2. Records can not be set at
 - a. Championship Gala
 - b. Time Trials Galas
 - e. Open Galas
 - i. As a constituent club of the ML clubs have to participate in Open level galas as the 'Moors Swim Squad'
 - ii. Entries should be coordinated by the ML competitions secretary unless otherwise arranged
 - iii. Clubs may only participate as themselves if there are no other ML clubs at the same gala or if it is a ranked club meet (i.e. Nationals)
 - iv. Masters events will be exempt from section g rules.

5. Additional Notes

- a. Child protection: the league, in accordance with the ASA Laws shall adopt the child protection procedures; and shall recognize that the welfare and safety of children is everyone's responsibility.
- b. Complaints: All complaints must be made verbally or in writing either during a gala or within 14 days of the event to the chair of the league. A meeting will be called within 14 days of the receipt of the complaint to which all relevant parties will be invited as per guidance from ASA.
- c. Moors Squad Swimmers of the year: Clubs must nominate swimmers for this award on or before the date of the Moors individuals gala giving reasons for the nomination. The league competitions secretary shall be responsible for selecting the swimmer of the year however the award shall be confirmed after discussion between the clubs either by email or by a special meeting if this is deemed necessary. This shall be announced at the Moors Christmas gala, or at a prize-giving event if one is to be held.
- d. A community award will be awarded each year also for their dedication and commitment to the squad.
- e. In addition, there will be an award presented to the swimmer who has accumulated the most Moors League Points in the season. Only points awarded for individual swims will count (no relay or cannon

points allowed).

6. Spending

- a. Max £500 by officer elect with the required triumvirate.
- b. Any amount over this an email will be sent to the Moors supporting Club Chairs. A response is expected within 14 days of the day sent.
- c. acknowledging those not responding deem acceptance of the proposed expenditure
- d. In the event of an emergency, fast track route can be put in place (though these need to be extreme)
- e. Facility Hire is still able to be booked as now.

7. Hosting Arrangements 2023 Season

a. Series Galas

- i. The host club is to ensure that the gala is organised fully inline with the rules already laid out from the league
- ii. Support in arranging various roles can be obtained by speaking to the role leaders identified for non-series galas
- iii. The host club is responsible for ensuring that the pool is paid for. The existing invoice will be sent over the club by the treasurer or chairman for payment back to the Moors Swim Squad as all fixtures have been paid for using our account with SLM
- iv. At a hosted gala the host club keep all door/raffle money and all other funds raised through refreshments
- v. For meets where tickets are being sold online, an invoice will be raised for the net amount owed by the club (Pool hire minus ticket sales after transaction fees)

b. Non-series Galas

- i. A reduction in galas has been made possible through the EGM held in October 2018. As a result of this meeting there is no longer one gala for each club to host on behalf of the league.
- ii. To ensure that the governing body are not picking up the organising of each gala the following roles have been applied
 1. Northallerton
 - a. Timing Suite and Prizes
 2. Guisborough
 - a. Marshalling, Set up/Take Down
 3. Saltburn & Eston
 - a. Officials
 4. Stokesley
 - a. Door
- iii. The roles stipulated above are based on current areas of expertise where support can be organised or lended. These roles are co-ordinating roles not sole responsibilities for operation.
- iv. Door money, raffle money and any other money gathered will be sent to the Moors Swim Squad to cover the hiring costs throughout the season